

**Ref No:**

**Entry No:**

**Application for a Copy of an Entry in the Register of Intercountry Adoptions**

**Name in full of person to whom the entry relates:**

\_\_\_\_\_

**Date of birth:** \_\_\_\_\_

**Country of birth:** \_\_\_\_\_

**Parent(s) Name(s):** \_\_\_\_\_

**Number of Certificates required:** \_\_\_\_\_

**Name & address of Requester in BLOCK CAPITALS**

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**FEES**

**Fee Payable per Certificate (copy of entry) =**

**€20.00 (Twenty Euro for 1 copy)      2 copies = €40      3 copies = €60**

**Please note that payment may be by Cheque/Bank Draft/Postal Order/ Electronic Transfer (see attached). All payments must be denominated in euro and where appropriate must be drawn on a bank in Ireland**

**Money orders should be made payable to: *The Adoption Authority of Ireland***

**NO CASH ACCEPTED**

**1/09/2018**

## **Register of Inter-country Adoptions Certificate Payment Details**

If you are living outside Ireland and you wish to pay for certificates from the **Register of inter-country adoptions (RICA)**, the easiest way for you to do this is to pay by bank transfer. Your bank can advise you on how to do this. You will need the following bank details:

**Bank Name:** Ulster Bank

**Branch Address:** 27-35 Main Street, Blackrock, Co Dublin.

**Bank account name:** Adoption Authority of Ireland

**Bank sort code:** 98-53-30

**Bank Account Number:** 10490038

**IBAN:** IE89ULSB98533010490038

**BIC:** ULSBIE2D

Once the transfer is complete, please e-mail us at [intercountry@aai.gov.ie](mailto:intercountry@aai.gov.ie) with the transaction details **and** your RICA reference number. You can find the RICA reference number on the letter we sent you. We need this as proof of payment. We will then post the certificates out to you by regular post.

**Price for certificates:**

1 certificate = €20

2 certs = €40

3 certs = €60